

REGULAR BOARD MEETING

Teleconference November 28, 2022 / 5 PM

I. CALL TO ORDER

- A. Board President J. Walsh called the meeting to order at 5:00 PM.
- II. ROLL CALL
 - A. **Board Present**: J. Walsh President;, M. White, R. Guidi, J. Ritchie, K. Foote Directors,
 - B. **Staff Present**: J. Peri Chief; S. Folsom Bookkeeper; C. Crosby Administrative Specialist.; J. Glazier EMS, T. Bisson Water Safety
- III. ADOPTION OF AGENDA
- IV. APPROVAL OF MINUTES OF PREVIOUS MEETINGS*
 - A. Regular Meeting, October, 24, 2022
 - 1. J. Walsh made a motion to approve. M. White seconded the motion
- V. PUBLIC EXPRESSION
- VI. REPORTS
 - A. Bookkeeper Report
 - 1. Our new CAMP got a deposit of \$600K
 - 2. The LAIF set up is in progress
 - 3. Reached out to the County regarding the withdrawal of pooled funds. Working on the list of requirements.
 - 4. The audit is progressing. Dealing with random follow up questions
 - B. Fire Chief Report
 - 1. Administration
 - a) Firefighters Dinner Recap
 - (1) Very nice gathering with firefighters and families
 - (2) Big thanks to Annie Greene and Mollie Milner of Small Blue Planet for their donated time and efforts to make sure the party went smoothly,
 - (3) Other donors include Lagunitas Brewing, Parkside Cafe, Hog Island, Tomales Bay Oysters, Rustic Bakery, Sol Food and the SBVFA.
 - b) 5 year Plan
 - (1) Staffing Reviewing comps with other agencies and possible additional revenue options
 - (2) Station FAC committee met gathering fundraising individuals
 - (3) Apparatus E881 has been our reserve type 1, but will likely be the first rig to go. With investment E861 will move to become our temporary reserve type I status. Sale price for E881 could be up to \$70K.
 - c) SCBA Grant Update
 - Regional Grant Quotes are in. Meeting with other Chiefs in the grant to discuss. Will sell current SCBAs after new ones are received.
 - d) Hi-Lo Siren Project Update
 - (1) All rigs have been equipped with Hi-Lo Sirens.
 - e) LRAD Siren Demonstration

- J.Peri attended a demonstration for a new mobile siren from Genesis. May be able to purchase, with Bolinas, with MWPA funds.
- f) Stationary "Mechanical" Siren
- (1) Exploring a new stationary siren for Seadrift Tennis Court areag) Fire Dispatch Update
 - (1) The Sheriff's office has given
 - The Sheriff's office has given 6 month notice that they will no longer be dispatching fire services from the Sheriff's dispatch. Working on a new Fire Dispatch model to come up with options.
- 2. Operations
 - a) Part-time Staffing
 - (1) Part-time staffing is continuing to be filled by B. Briare and B. Vale.
 - b) Incident Counts
 - (1) Oct 24 Nov 28: 29 Incidents
 - (2) 22 calls up from last year at this time
- 3. SBVFA
 - a) Successful Merch Sale over Thanksgiving down at Station 2.
 - b) 2022 Fundraising letter in process
- 4. Training
 - a) Full Company Fire Drills
 - (1) Nov 1 Training was with new Stokes provided by SBVFA
 - (2) Hydrant operations / E881 hose swap
 - (3) CPR Refresher
 - b) Daily Staff Trainings
 - (1) 2 person limited staff drills
 - (2) Roof ventilation practice on a structure in Seadrift
 - c) Individual Trainings
 - (1) N. Kenig & R. O'Boyle currently taking COM First Responder Course
 - (2) C. Medley-Pole HAS COMPLETED HIS Paramedic Internship -Congrats Chris
- C. EMS (Emergency Medical Services)
 - 1. CPR Certification drill on Wednesday, November 16th with 12 participants in attendance.
 - 2. N. Ferrari completed his training for an American Heart Association BLS CPR Instructor
 - 3. EMR course for volunteer firefighters postponed till Fall 2023 due to scheduling issues with College of Marin
- D. Stinson Beach Disaster Corps
 - A Stinson Beach Firewise Board has been assembled from the SBDC. Vicki Sebastiani, John and Kristie Tillapaugh, Kathleen Hyland, Bonnie Zell and C. Crosby will serve on this Board.
 - 2. A regular radio drill was held on November 2.
 - 3. The Annual Holiday Lights drill will be held on December 14.
- E. Water Safety
 - 1. There were two calls in November. A public assist for a disabled vessel and we picked up two people off the rocks in Muir Beach.

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- 2. Lifeguards are now off duty so our Water Safety team is the primary resource along the coast
- F. Maintenance
 - 1. E880 and E891 got batteries replaced.
 - 2. Some minor issues with 861 are being addressed by A. Jarvis
- G. Standing Committees
 - 1. Personnel Committee (R. Guidi, J. Walsh)
 - a) The Personnel Committee will be reaching out to schedule a Special Meeting with the Board of Directors to discuss the development of a Senior Captain Position.
 - b) Working on policy development employment compensation
 - 2. Facilities Committee (R. Guidi, K. Foote)
 - a) FAC meeting held with Toby, Rob, Nick, Jesse regarding fundraising.
 - b) One pager was composed and sent to D. Rodoni to initiate talks around securing available state funds that have been set aside for infrastructure
 - c) Discussion to bring in outside individuals who might advise and or take on leading the fundraising efforts for the new station.
 - d) Need to evaluate the appraised cost of the fire station.
 - e) K. Foote brought up the Marin Community Foundation which has one time capital grants available for Community facilities. They like projects with a combination of funds (state, local, Community Block grant and/or other grants). Our project would fit squarely within their parameters.
 - f) Sprinkler Tests have come due for all our facilities and are being done currently by Fire King. Cost. \$1,100 per station, plus maintenance/repair costs.
 - 3. Budget Committee (J. Walsh, K. Foote)
 - 4. MWPA Reports
 - a) M. White
 - (1) The MWPA met on Thursday November 17th.
 - (2) Mark Brown commented that the end of Wildfire season is here for most of the state. There was a lot of luck this year. Only 15% of the acreage burned this year.
 - (3) There was a lot of discussion about the Point Reyes articleof November 17th. Inverness is working on an evacuation route, as is Muir Beach.
 - (4) Our project consists of a shaded fuel break of approximately 650 yards along Willow Camp Fire Road. Jesse signed the CEQA exemption form last week, the final hurdle. Work should take about 6 months.
 - (5) The chipper day program is over for 2022. Another successful year with over 2500 pickups.
 - (6) 566 miles of Evacuation Routes are planned or completed.
 - b) J. Peri
 - (1) MWPA FY22/23
 - (a) D-Space Inspections continuing in Seadrift

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- (b) Local Highlands Fuel Break CEQA exemption submitted. Work can be scheduled after one final walkthrough with NPS environmental staff
- (c) Core Hi-Lo Sirens installations completed on all rigs
- (2) MWPA FY 23/24
 - (a) Staff in a review phase of projects for next fiscal year.
- 5. MERA Board (J. Peri, R. Guidi alternate)
 - a) No major updates. Projects moving forward as planned.
- H. Ad-hoc Committees
 - 1. Motel Committee (J. Ritchie, J. Walsh)
 - a) The lot is still being used for day parking. Contractor having some issues with getting the final sign off. Lot all cleaned up.
 - 2. Parking and Traffic Committee (J. Walsh, M. White)
 - a) J. Walsh will meet with M. Matthews before the VA meeting on Saturday to continue to work together to resolve the traffic and parking issues.
 - 3. Marin Clean Energy (T. Bisson)
 - a) The contract is signed and we are now waiting for the install schedule
 - 4. Strategic Plan Committee (M.White, J.Ritchie)
 - a) Working to meet the 5 year goals for personnel with additional revenue sources.
 - 5. Bylaws Committee
 - a) This committee will be removed from the next agenda. Bylaws have been adopted.

VII. UNFINISHED BUSINESS

VIII. NEW BUSINESS

- A. Adoption of the 2022 Fire amendments as Ordinance 2022-2*
 - 1. K. Foote made a motion to adopt. Motion seconded by J. Ritchie..
 - 2. Board Votes to adopt Ordinance 2022-2 are noted at the end of these minutes
- B. Expression of gratitude to K. Foote for her invaluable contributions during her time on the SBFPD Board.
- C. Resolution 2022-15*
 - 1. Authorizing the continuation of remote teleconference meetings for the legislative bodies of SBFPD, pursuant to Brown Act Provisions
 - a) J. Walsh made a motion to approve. R. Guidi seconded the motion
- IX. ANNOUNCEMENTS
- X. DATE/TIME OF NEXT MEETING
 - A. December 19, 2022. 5PM
- XI. MEETING ADJOURNMENT
 - A. R. Guidi made a motion to adjourn the meeting at 5:49 PM. K. Foote seconded the motion.

VOTES 2022 FIRE CODE ORDINANCE 2022-2:

The 2022 Fire Code Amendments were PASSED AND ADOPTED as an ordinance by the Board of Directors of STINSON BEACH FIRE PROTECTION DISTRICT this 28th day of November, 2022:

Jeff Walsh, Board President

I, Carey Crosby, Board Clerk of the Stinson Beach Fire Protection District, hereby certify that the 2022 Fire Code ordinance 2022-1 was duly adopted at a regular meeting of the Stinson Beach Fire Protection District by the following vote on roll call:

AYES: K. Foote, J. Walsh, R. Guidi, J. Ritchie, M. White NOES: 0 ABSENT: 0 ABSTAIN: 0

Carey Crosby, Board Clerk

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