



REGULAR BOARD MEETING

Firehouse — 3410 Shoreline Highway, Stinson Beach, CA
August 24, 2020 / 5:30 PM

In view of ongoing COVID-19 concerns, the regular August 24, 2020 Board meeting will be held via teleconference, as suggested and in accordance with Executive Orders of California Governor Gavin Newsom and the shelter-in-place directives by the Marin County Public Health Officer. As is our custom, minutes will be taken and, after Board approval, posted to the District website. The Firehouse continues to be staffed and available for all medical and public safety issues, via 911 in an emergency and at (415) 868-0622 for all other matters.

To join the meeting, please call: 336-904-9169 PIN: 457 901 934#, or click [here](#) for the video conference.

- I. CALL TO ORDER
- II. ROLL CALL
 - A. **Board Present:** J. Ritchie — President; J. Walsh, R. Guidi, M. White — Directors
 - B. **Staff Present:** Chief K. Stevens — Fire Chief; J. Peri — Assistant Chief; T. Murphy — Office Manager; S. Folsom — Bookkeeper
- III. ADOPTION OF AGENDA
- IV. APPROVAL OF [MINUTES](#) OF PREVIOUS MEETING*
 - A. R Guidi 1st, J. Walsh 2nd
- V. PUBLIC EXPRESSION: *Any member of the public wishing to join the teleconference meeting is asked to check in by 5 PM and identify themselves to the teleconference host. As per prior Board practice, questions or comments are limited to 3 minutes duration.*
- VI. REPORTS
 - A. Bookkeeper*
 1. Kawasaki Architects
 - a) \$13k invoice paid
 - b) Donation from citizen in Stinson Beach
 2. AYS Engineering:
 - a) \$2k invoice
 - b) S. Folsom will send out to notify FAC he is billing us for his time
 3. MERA bond payment - sent to incorrect emails, squared out
 4. NPS Maintenance brought account through June
 5. Direct deposit mandatory for volunteers
 - a) Needs to be setup prior to receiving drill and ambulance fees
 - b) Will remind volunteers they do not need to get paid if they do not want to
 6. M. White1st, R.Gudi 2nd
 - B. Administration
 1. 2020 Local Agency Biennial Notice: Conflict of Interest Code
 - a) Designated positions required to file Statements of Economic Interests (Form 700) and assigns disclosure categories specifying types of interests to be reported
 - b) Required to review every 2 years
 - c) Biennial notice needs to be filed by October 1, 2020 and approved by Board of Supervisors by December 30, 2020
 2. Woodward Fire reimbursement
 - a) Cal-OES resolution*
 - (1) Covers portal-portal and overtime pay for out of county fires

- (2) Does not expire
 - (3) Volunteers are considered “employees” in this instance
 - (a) Include employees, volunteers and administration
 - (4) R. Guidi, M. White
 - b) 2020 Salary Survey
 - (1) Currently submitted, but spoke with Cal OES, they said we can update at any time
 - (2) Will update after fires to include admin fee and Captain base rate
 - (a) Need to discuss what those rates are
 - (3) Could be subject to an audit
 - c) CFAA Rate Letter
 - (1) Water tender @ \$119.50 / hour, 16-hour max per 24-hour period
 - 3. AFG-COVID-19 Supplemental FEMA Grant
 - a) Award funding for PPE and other supplies to support COVID-19 response
 - b) Includes reimbursement for expenditures made since Jan. 1, 2020
 - c) 25% must be awarded to volunteer fire departments
 - d) Attending webinars on how to apply
- C. Fire Chief
- 1. 38 calls this period, 26 medical, rest fire/storm related
 - 2. Woodward Fire update
 - a) T. Bisson and N. Ferrari on scene
 - 3. Defensible space inspections
 - a) Sept. 1 and 11
 - b) Post on Nextdoor and signs on bulletin boards
 - 4. Generator Firehouse 2
 - a) Error code indicating under frequency
 - b) Recommend a larger generator
 - c) Get quotes/bids
 - 5. Oceanic fire cleanup
 - a) Starting in next couple weeks
 - b) Can repair Al’s Alleged Antiques
 - 6. Chipper days update
 - a) Aug. 17
 - b) Only 29 people, room for 60
 - c) 24 yds. of material chipped
 - 7. Marin Wildfire Prevention Authority (MWPA) projects
 - a) Fire Safe Marin
- D. EMS
- 1. Monthly EMS Update
 - a) 129 medical calls, 24 more medical calls compared to last year
 - b) LucasDevice in service - approved by nurse educator
 - (1) On 831 and chief’s truck
 - (2) Hands on education at drill
 - (3) Make video for public
 - c) M-97
 - (1) Going weekends only in Sept. usually through end of Oct.
 - (a) When they run out of budget
 - (b) Placed on 24 hr hold at station during red flag warning
 - (2) Male and female sleeping in same quarters, no complaints, but need to think of something for next year

- 2. EMT Course Update
 - a) 12/15 people going into finals
 - 3. N. Ferrari and J. Peri proctoring final next weekend
 - 4. Roughly 6 weeks until S. Wainwright can get EMT certification
 - E. Disaster Council
 - 1. Monthly Disaster Council Update
 - a) On standby with evacuation warning in Bolinas
 - b) C. Crosby gathering updated list of Disaster Council members
 - F. Water Safety
 - 1. 842 involved in Woodward Fire
 - a) Will get reimbursed
 - G. Maintenance
 - 1. Chief K. Stevens truck got 4 new tires
 - 2. Watertender will get dmob when fire is out
 - 3. 842 fixed
 - H. Training
 - 1. Familiarization of engine
 - 2. Structure protection
 - a) Mock scenarios on Community Center church and barn in SBCC lot
 - I. Standing Committees
 - 1. Wildfire Safety & Prevention
 - a) Administrative
 - (1) Legal representation
 - (2) Executive Director: vote ended in tie, need to re-vote
 - (3) \$10M set aside, see benefit within next month
 - (4) \$4M for local projects
 - 2. Firehouse Advisory Committee (FAC)
 - a) W. Mitchell and T. Bisson got T. Pierce from AYS Engineering and A. Kawasaki to discuss septic restraints
- VII. UNFINISHED BUSINESS
- A. Marin Clean Energy (MCE)
 - 1. N/A
 - B. Traffic Control
 - 1. Consider tighter parking control at choke points*
 - a) D. Flynn followup
 - (1) Will provide the District with a proposal dealing with parking restrictions that the chief will review
 - (a) Focusing on parking restrictions in dangerous areas and prevent cars from parking where it makes difficult access for fire trucks / equipment
 - (2) Parking fines: unsure if that can be increased
 - (a) Suggestion: J. Ritchie, J. Walsh, D. Kimbel pen letter to Sheriff Doyle about social distancing - tie in with fines??
 - (3) Suggest vehicle code section (6 ft from fire line) 2575.1? (second point of flynn memo of 7/1/2020)
 - (4) Motion passed unanimously
 - 2. Parking Restrictions Exhibits
- VIII. NEW BUSINESS
- IX. ANNOUNCEMENTS
- A. T. Dawson - donated time to install concrete for tuff shed - laid in the next week or two
Money leftover for framing

- X. DATE/TIME OF NEXT MEETING (September 28 / 5:30 PM?)
- XI. MEETING ADJOURNMENT
 - A. President J. Ritchie called the meeting adjournment at 7:01 PM
 - B. J. Walsh, R. Guidi 2nd