



REGULAR BOARD MEETING

Firehouse — 3410 Shoreline Highway, Stinson Beach, CA

February 22, 2021 / 5:30 PM

- I. CALL TO ORDER
 - A. President J. Walsh called the meeting to order at 5:31 PM. The agenda was adopted by all members present.
- II. ROLL CALL
 - A. **Board Present:** J. Walsh — President; J. Ritchie, R. Guidi, W. Mitchell, M. White — Directors
 - B. **Staff Present:** K. Stevens — Chief J. Peri — Assistant Chief; T. Murphy — Office Manager; S. Folsom — Bookkeeper; T. Bisson — Water Rescue
- III. ADOPTION OF AGENDA
- IV. APPROVAL OF [MINUTES](#) OF PREVIOUS MEETING*
 - A. J. Ritchie 1st, R. Guidi 2nd
- V. PUBLIC EXPRESSION
- VI. REPORTS
 - A. [Bookkeeper](#)*
 - 1. ICS
 - a) Interest
 - b) Earned 2,979 October - December at county
 - 2. Submit expense report to treasurer about how spent or if reserving any money
 - a) Will go through KS and JP before submit anything
 - 3. Set aside proposal reasonable amount to transfer
 - 4. Send email recommending figures for sweep account
 - 5. SF wants to meet with KS, JP, TB, TM about upcoming expenses
 - 6. M. White 1st, J. Ritchie 2nd
 - B. [Administration](#)
 - 1. Grants
 - a) FY 2021 Assistance to Firefighters Grant (AFG)
 - b) FY 2020 Staffing for Adequate Fire & Emergency Response (SAFER) Grant
 - 2. [California Special Districts Association](#) (CSDA)
 - a) J. Ritchie 1st, W. Mitchell 2nd
 - 3. Tablets for Directors
 - 4. Newsletter - W. Mitchell 1st, M. White 2nd \$3k
 - 5. Form 700
 - C. [Fire Chief](#)
 - 1. Monthly report
 - 2. Dipsea Cottages
 - a) Starting work again, weather dependent
 - 3. Sheriff upstaffing
 - a)
 - 4. FH2 Generator and Horizon Cable
 - a) D. Boyce remove internet, provide 40 amps to bring generator operational for fire station
 - 5. PG&E power plan for upcoming work
 - a) J. Wickham Zoom meeting
 - b) Additional electric work happening in Stinson Beach in March
 - c) Impact Calle del Pinos to seadrift
 - d) Power outages for approx 30 min
 - 6. MERA update
 - a) Agreed on 25 year contract for repeater with Muir Beach

D. [Assistant Chief](#)

1. Academy Prep
 - a) Need PPE: uniform, turnouts, water rescue
 - b) 10 week course
 - c) Graduation: Jun. 4
2. New PT Duty officers
3. New Engineer Trainees
4. Critical Driver Shortage, need for endorsements / night time driver incentive
 - a) KS send thoughts in writing to be reviewed
 - b) RG email AJ about who he spoke w at county counsel
 - c) Have insurance send email saying coverage exists
 - d) Committee
 - (1) JP, KS, TB, RG, and JR
5. Operational changes due to driver shortage
 - a) 880 2-0 staffing during day to guarantee engine response to scene
 - b) Rope rescue and trail rescue equipment moved off of 861..
6. Establish PERS committee
 - a) Project potential finances of public safety pension options
 - b) Establish tentative timeline for enrollment
 - c) Committee: J. Peri, S. Folsom, T. Murphy, W. Mitchell, R. Guidi
7. Establish a facilities upgrade / off site rental budget
 - a) Review:
 - (1) current sleeping quarters
 - (2) M97 / DUty Officer operations / sleeping needs
 - b) Determine solutions for additional sleeping quarters
 - c) Committee: M. White, W. Mitchell, T. Bisson
8. 2021 FT Duty officer hire
 - a) D. Blair accepted conditional offer
 - b) Needs to pass:
 - (1) Chapman Agency Status (backgrounds)
 - (2) Medical Screening Status (medical)

E. [EMS](#) (Emergency Medical Services)

1. Update
 - a) 5 EMS incidents
 - b) A91 drill
 - (1) Air ambulance / rescue helicopter capabilities and operations
2. CPR class
 - a) CPR refresher course taught by J. Glazier
3. Covid Testing
 - a) Bimonthly on volunteer drill nights
 - b) Incorrect billing, tests are still "free"
 - c) Providing for family members and water district personnel
4. Covid Vaccination Policy
 - a) Contacted all large agencies in county, none are requiring mandatory vaccinations
 - b) There is no science currently available that states that vaccinated individuals cannot transmit COVID 19
 - c) On scene PPE requirements are the same for vaccinated and unvaccinated employees

F. [Disaster Council](#)

1. Disaster plan public comment
 - a) Limited responses at SBVA February meeting

- b) Community follow up at next SBVA meeting
 - c) stinsonbeachfire.org/plan
 - 2. Community wide property assessments
 - a) Cooperation with rental companies
 - b) Beta test for local homeowners
- G. [Water Safety](#)
 - 1. 2 calls
 - a) Report of a missing child
 - b) Possible drowning
 - 2. Training
 - a) 500 meter timed swim and rescue inner lagoon
 - b) MCFD training on 2/25
 - 3. 15R4 annual service scheduled Mar. 19
 - 4. Outfitted 2 rescue swimmers for county rescue swimming certification scheduled for Mar. 22
- H. [Maintenance](#)
 - 1. WT-890
 - a) The estimate from Watco needs a visit from the shop manager
 - b) will go to Fairfield tomorrow so they can get all the pictures and measurements they need creating a more accurate estimate.
 - 2. c12v BK chargers from County radio to install them in equipment
- I. [Training](#)
 - 1. Roadside safety
 - 2. Bloodborne pathogen training
 - 3. Rope rescue operational review + new equipment
 - 4. Opening up trainings to in-person after Mar. 1
- J. Standing Committees
 - 1. Wildfire Safety & Prevention
 - a) MWPA works w transportation authority to find ways to evacuate successfully
 - b) Invested \$108k to obtain zone haven
 - (1) Cloud based evacuation map (used in Santa Cruz)
 - (2) Should be available in a few months
 - 2. Firehouse Advisory Committee (FAC)
 - a) New septic engineer from AC Engineering
 - b) Introductory meeting on Thurs with architect
 - c) Installed two water observation ports on-site to help understand water / sewage flow for design standards

VII. UNFINISHED BUSINESS

- A. [Marin Clean Energy](#) (MCE)
 - 1. Site walk with MBL energy
 - 2. Will submit a more formal proposal based upon site constraints
 - 3. Possibility that they'll propose both at SBCC due to site constraints at SBFPD
- B. SB Motel property construction
- C. [Parking](#)
 - 1. County will contact the neighbors affected by the proposed parking restrictions for their input.
 - 2. County will appear at the April SBVA Meeting to explain the proposal and receive public comment
 - 3. Proposal will be submitted to the BOS for their approval and implementation
 - 4. The SBVA recently established a subcommittee to offer suggestions on how to mitigate parking and traffic problems

5. SBFPD has been working with the BFD and others to adopt a unified approach to remedy the parking and traffic issues each community faces. One interesting concept is to research the feasibility of the two communities retaining a private firm to deal with enforcement of parking violations as well as traffic control.

D. New lots reducing parking by 130 spaces

VIII. NEW BUSINESS

IX. ANNOUNCEMENTS

- A. Letter received - planning on holding Dipsea Jun. 13 or postponed to November

X. DATE/TIME OF NEXT MEETING (March 22 / 5:30 PM?)

XI. MEETING ADJOURNMENT

- A. President J. Walsh called the meeting adjournment at 7:26 PM.
- B. J. Ritchie 1st, W. Mitchell 2nd