



REGULAR BOARD MEETING

Firehouse — 3410 Shoreline Highway, Stinson Beach, CA

October 26, 2020 / 5:30 PM

- I. CALL TO ORDER
 - A. President J. Ritchie called the meeting to order at 5:32 PM. The agenda was adopted by all members present.
- II. ROLL CALL
 - A. **Board Present:** J. Ritchie — President; J. Walsh, R. Guidi, M. White, W. Mitchell — Directors
 - B. **Staff Present:** K. Stevens — Chief J. Peri — Assistant Chief; T. Murphy — Office Manager; S. Folsom — Bookkeeper; T. Bisson — Water Rescue Director; Aaron Jarvis — Maintenance Director
- III. ADOPTION OF AGENDA
- IV. APPROVAL OF MINUTES OF PREVIOUS MEETING*
 - A. M. White 1st, J. Walsh 2nd
- V. PUBLIC EXPRESSION
- VI. REPORTS
 - A. Bookkeeper*
 1. OOC payments to command staff approx \$25k
 2. Added line item called OOC mutual aid
 3. Added expense account for OOC expense reimbursement
 4. Building and improvement
 - a) ropes \$360
 5. R. Guidi 1st, M. White 2nd
 - B. Administration
 1. Conflict of Interest Code*
 - a) M. White 1st, J. Walsh 2nd
 2. Cal OES reimbursement estimate
 - a) ~\$110k estimated reimbursement
 - C. Fire Chief
 1. 20 calls this period, 2 fire related
 2. Pre-position
 - a) WT-890 on staff 9/16 - 10/27
 3. Construction of shed
 - a) Air trailer
 - b) Use Burton money (2 years) to pay for shed
 - c) \$6k plus water connection about 7k
 - d) Volunteers paid \$3k for rollup door
 4. Commercial building fire inspections
 - a) Conducted on businesses open to the public
 - b) Most businesses require a followup inspection
 5. Marin Wildfire Prevention Authority (MWPA) projects
 - a) Chipper days
 - (1) 27 out of 90 slots filled, going to clean up Arroyo with additional slots
 - b) Arroyo project
 - (1) Marin Open Space will clean up today and tomorrow
 - D. EMS
 1. Update
 - a) 12 medical incidents, 5 transports, 6 AMAs, 1 1055
 - b) Drill

- (1) Radio reports
 - c) M97 last day, Nov. 1
 - E. Disaster Council
 - 1. Update
 - a) C. Crosby meeting with J. Peri weekly
 - b) Community Emergency Response Plan
 - (1) SBVA website, accessible to any homeowner/renter in community
 - (2) Pulling old disaster plans and local West Marin plans and adapting to fit SB
 - c) Standard Operating Procedure Manual for Disaster Council members
 - F. Water Safety
 - 1. Capsize call at Duxbury Reef, transport 3 people in water to local fishermen
 - 2. Public assist for vessel unable to enter lagoon
 - G. Maintenance
 - 1. Air trailer not in service
 - a) Get towed to Livermore, Bower, beginning of Nov.
 - b) ~\$4k
 - H. Training
 - 1. Fire shelter deployment at fire station
 - 2. Mock vegetation fire stimulation on calle del arroyo
 - 3. EMS radio reports and radio ring downs
 - I. Standing Committees
 - 1. Wildfire Safety & Prevention
 - a) Chipper day program
 - b) Next fiscal year - have full complement of funding
 - c) Working on new evacuation plan / mapping
 - 2. Firehouse Advisory Committee (FAC)
 - a) Biological site assessment
 - b) Geological survey
- VII. UNFINISHED BUSINESS
 - A. Marin Clean Energy (MCE)
 - 1. Ongoing
 - B. Traffic control meeting report
 - 1. Putting together cohesive plan to propose to Sheriff Doyle and Supervisor Rodoni
 - a) Fines that are equal throughout town
 - b) New signage
 - C. SB Motel property construction
 - 1. Met with contractor and civil engineer
 - 2. Walked through property boundaries input by surveying team
 - 3. Contractor further delineating property line
 - 4. No drain pipe installed along the property line
 - 5. Contractor is going to present proposal in writing
- VIII. NEW BUSINESS
 - A. Duty Officer opening position
- IX. ANNOUNCEMENTS
 - A. Office Manager PT → FT
 - 1. In office Mon., Wed., Thurs.
- X. DATE/TIME OF NEXT MEETING (November 23 / 5:30 PM)
- XI. MEETING ADJOURNMENT
 - A. President J. Ritchie called the meeting adjournment at 7:01 PM.
 - A. J. Walsh 1st, M. White 2nd