



REGULAR BOARD MEETING

Teleconference

September 26, 2022 / 5 PM

- I. CALL TO ORDER
 - A. President J. Walsh called the meeting to order at 5:00 PM.
- II. ROLL CALL
 - A. **Board Present:** J. Walsh — President;, M. White, R. Guidi, J. Ritchie, K. Foote — Directors,
 - B. **Staff Present:** J. Peri — Chief; S. Folsom — Bookkeeper; C. Crosby — Administrative Specialist.; J. Glazier — EMS, T. Bisson - Water Safety
- III. APPROVAL OF MINUTES OF PREVIOUS MEETINGS*
 - A. [Regular Meeting, August 22, 2022](#)
 1. J. Walsh made a motion to approve. R. Guidi seconded the motion
- IV. PUBLIC EXPRESSION
- V. REPORTS
 - A. Bookkeeper Report
 1. Bank of Marin MM account went from .07 in July to .06 in August
 2. The Financial Audit is in progress
 3. Approval of Bookkeeper Report*
 - a) K. Foote made a motion to approve. J. Walsh seconded the motion.
 - B. Fire Chief Report
 1. Assistance To Firefighters Grant Award
 - a) 2021 Assistance to Firefighters Grant (AFG) Grant results & next steps. Received funds for new SCBA packs, cylinders and masks. This is a District grant, so working with 4 other Fire Chiefs to come up with an equitable plan.
 2. Seadrift HOA Disaster Committee work updates
 - a) Mobile Sirens for HOA vehicles - Exploring options
 - b) Seadrift Stationary Evacuation Siren - Quote received, exploring permitting process and next steps
 - c) Speed Bumps - Exploring options for increasing response times while still maintaining speeding deterrent
 3. EMS Memorial Bikeride
 - a) Stinson Beach Fire hosted a mid-ride lunch to riders participating in the National EMS Memorial bike ride on Saturday. Big thank you to the Parkside Cafe for the donation of a full spread of food and big thank you to the riders for honoring the EMS line of Duty Deaths with this event.
 4. 2022 Fire Code Update
 - a) Staff preparing Ordinance and updated Stinson Beach Fire Code revisions for the 2022 update. All board approvals and public comment periods to be completed by the end of the calendar year. Working within the recommended timeline of MCFD Chief Alber (Fire Marshal) – more to follow.
 5. Part time staffing
 - a) Part-time staffing running smoothly through the end of October.
 6. Incident Counts

- a) Total Incidents Aug 22 - Sept 24 = 30
 - b) Total Incidents Calendar Year to Date = 211
 - c) Labor Day and the hot weather event produced a significant amount of incidents. Upstaffing additional part-time personnel to be considered for future combinations of hot weather events and holidays.
7. SBVA
- a) Jackets
 - (1) SBVFA is currently sponsoring jacket reimbursement. Contact Jesse for more information and a patch.
 - b) Knox Boxes for Knonprofits
 - (1) SBVFA will be sponsoring Knox Boxes for the Stinson School, Library and Community Center / Chapple
 - c) AED batteries
 - (1) New AED pads and batteries are in service for the AEDs at the Stinson School, Library and Community Center
8. Training
- a) Full Company Fire Drills
 - (1) Wiland attack operations in the Stinson Beach Highlands
 - (2) Radio & Communication Familiarization
 - (3) Panoramic Area Familiarization
 - b) Daily Staff Trainings
 - (1) Paid Staff continue daily trainings on firefighting, rescue EMS and area familiarization
 - c) Individual Trainings
 - (1) D. Esparza currently taking Marin SAR First Responder Course
 - (2) N. Kenig & R. O'Boyle currently taking COM First Responder Course
 - (3) C. Medley-Pole progressing well in Paramedic Internship
 - (4) J. Peri completed week-long paramedic refresher course
 - (5) C. Crosby & J. Peri enrolled for FDAC leadership Symposium end of Oct
- C. EMS (Emergency Medical Services)
- 1. Lifepak 15 has arrived and it is in-service!
 - 2. EMS training on September 21 was mock cardiac arrest code and new Lifepak 15 familiarization was led by Jesse due to J. Glazier being away on vacation.
 - 3. Jesse order new AED batteries for the Community Center, school and Library
- D. Stinson Beach Disaster Corps
- 1. Sean Greene did a great job managing the September Radio Drill. Big thanks to him for covering in my absence.
 - 2. Going forward, S. Green and M. Peri will be the SBDC Community Lead backups when C. Crosby is away from Stinson.
- E. Water Safety
- 1. No water calls or drills
 - 2. The park service will be phasing out lifeguards in the next month or so
 - 3. Annual maintenance planned
- F. Maintenance

Agenda is posted at the Stinson Beach Market, Stinson Beach Post Office, Station #1, stinsonbeachfire.org and sent to the editor at the Point Reyes Light.

1. No report
- G. Standing Committees
1. Personnel Committee (R. Guidi, J. Walsh)
 2. Facilities Committee (R. Guidi, K. Foote)
 3. Budget Committee (J. Walsh, K. Foote)
 - a) Budget Committee investment recommendation*. Recommendation is that SBFPD transfer some of the District funds from the County Investment pool to CAMP and LAIF as both of these programs are getting better interest rates and both are State of CA authorized. To open accounts CAMP requires that the SBFPD have an Investment Policy. LAIF requires a Board Resolution.
 - b) Approval of Investment Policy* .
 - (1) Policy recommending that the District keep \$200 - \$250K in the Bank of Marin Checking, and invest the remainder of funds as follows 80% CAMP, 10% LAIF, 10% County Investment Pool.
 - (a) K. Foote moved to approve J. Walsh seconded
 - c) [Resolution 2022-13*](#)
 - (1) Authorizing investment of monies in the Local Agency Investment Fund (LAIF)
 - (a) K. Foote moved to approve. J. Walsh seconded.
 4. MWPA Reports (M. White. J. Peri)
 - a) Board Report by M. White
 - (1) MWPA met September 15th.
 - (2) Executive Director Mark Brown commented that Marin County has been lucky avoiding wildfires and hoping for the rain which did come Sunday. He stressed that we still have many weeks left of extremely dangerous fire conditions.
 - (3) The MWPA board approved 2 evacuation route projects. One is from Muir Beach to Tam Junction. The second one is to clear vegetation in Inverness, Tomales, Bolinas, Stinson Beach, Nicasio, Point Reyes, Olema and the San Geronimo valley. The second one, ours, is still awaiting approval and should be approved soon.
 - (4) Also, fuel break projects in Marin City, Tam Valley and Homestead Valley have been approved.
 - (5) Hopefully, all of these projects can begin this fall.
 - b) Report for September - J. Peri
 - (1) MWPA D-Space - Inspections
 - (a) Inspections continue in the Calles, Patios and Seadrift. Hill, Highlands and Panoramic completed by county Inspectors
 - (2) MWPA D-Space - Chipper Days
 - (a) Chipper Days have concluded for 2022. 3 successful days funded by our MWPA Dspace annual budget. 2 successful days performed by Fire Safe Marin.
 - (b) Discount permits for vegetation Stinson Beach & Bolinas Resource and Recovery site are available year round

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- (3) MWPA Core project
 - (a) High-low evacuation siren installation
 - (b) E881 & 831 have siren installed
 - (c) E880, WT890, and A91 are on the calendar for upgrades.
- (4) Evacuation Route Vegetation Clearance
 - (a) In progress - awaiting closure of the appeal window
- (5) MWPA Local projects
 - (a) MWPA Highlands Project
 - (b) In progress - MWPA staff submitting CEQA
- (6) NOAA Weather Radio purchase
 - (a) Soft disbursement of NOAA weather radios to SBDC personnel, awaiting feedback for troubleshooting prep.
- (7) Mowing
 - (a) NPS has granted Stinson Beach Fire a written permit. Working with our insurance and the selected contractor on final paperwork before the mowing begins.
- (8) Accounting
 - (a) JP to organize MWPA carryforwards & reserves in anticipation of the MWPA Citizens Oversight Committee audit for FY 21/22

5. MERA Board (J. Peri, R. Guidi alternate)

- a) No report

H. Ad-hoc Committees

- 1. Motel Committee (J. Ritchie, J. Walsh)
 - a) Motel construction continues. They are close but not final yet.
 - b) T. Bisson has not reached out again regarding timeline for use of property but seems the contractor might need more time.
 - c) Contractor requested permission to park on SBFPD property while the final work is underway.
- 2. Parking and Traffic Committee (J. Walsh, M. White)
 - a) J. Walsh and M. White to meet with Mike Matthews, SBVA President, in preparation for the meeting with Rodoni, et al, regarding relevant issues.
- 3. Marin Clean Energy (T. Bisson)
 - a) MCE continues with an updated contract that came in on 9/22.
 - b) C. Crosby working to set up a meeting to review the changes.
- 4. Strategic Plan Committee (M.White, J.Ritchie)
 - a) J. Peri is doing some research on the breakdown of tax percentages in Stinson Beach. J. Peri will present his findings once he has them organized.
- 5. Bylaws Committee
 - a) J. Walsh requested that Board president terms be amended from 2 years to 1 year. A Bylaws update will be required.

VI. UNFINISHED BUSINESS

VII. NEW BUSINESS

A. [Resolution 2022-12*](#)

- 1. Authorizing the continuation of remote teleconference meetings for the legislative bodies of SBFPD, pursuant to Brown Act Provisions

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a) J. Walsh made a motion to approve. K. Foote seconded the motion

VIII. ANNOUNCEMENTS

IX. DATE/TIME OF NEXT MEETING

A. October 24, 2022. 5PM

X. MEETING ADJOURNMENT

A. R. Guidi made a motion to adjourn the meeting at 5:45 PM. J. Walsh seconded the motion.

**Action Item*

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**Action item*