



## REGULAR BOARD MEETING

Teleconference

October 24, 2022 / 5 PM

- I. CALL TO ORDER
  - A. Vice President M. White called the meeting to order at 5:00 PM.
- II. ROLL CALL
  - A. **Board Present:** J. Walsh — President;, M. White, R. Guidi, J. Ritchie, K. Foote — Directors,
  - B. **Staff Present:** J. Peri — Chief; S. Folsom — Bookkeeper; C. Crosby — Administrative Specialist.; J. Glazier — EMS, T. Bisson - Water Safety
- III. ADOPTION OF AGENDA
- IV. APPROVAL OF MINUTES OF PREVIOUS MEETINGS\*
  - A. [Regular Meeting, September 26, 2022](#)
    1. K. Foote made a motion to approve. R. Guidi seconded the motion
- V. PUBLIC EXPRESSION
- VI. REPORTS
  - A. Bookkeeper Report
    1. J. Walsh made a motion to approve. K. Foote seconded the motion.
  - B. Fire Chief Report
    1. Administration
      - a) Assistance To Firefighters Grant Award
        - (1) Obtaining quotes from vendors
        - (2) Determining the best cylinder size for operational needs
      - b) Seadrift HOA Disaster Committee work updates
        - (1) No updates - work ongoing
      - c) 2022 Fire Code Update
        - (1) Significant amount of time and administrative effort put into 2022 fire code amendments and updates
      - d) Firefighters Dinner Preparation
        - (1) Save the Date: 11/26 at 6 - 9pm Stinson Beach Community Center
    2. Operations
      - a) Part-time Staffing
        - (1) November part-time staffing filled by B. Briare and B. Vale.
      - b) Incident Counts
        - (1) Sept 26th - Oct 22, 2022: 14 Incidents
        - (2) 17 calls up from last year at this time
    3. SBVFA
      - a) 2022 Firefighters' Ball
        - (1) Canceled due to Covid
      - b) New Stokes Rescue Basket & Wheel
        - (1) Purchased with SBVFA funds generated from 2022 Firefighter's Breakfast
    4. Training
      - a) Ropes Training with Fire Foundry
        - (1) Stinson Beach Fire assisted MCFD in an intro to rope rescue training with the Fire Foundry Crew
      - b) Full Company Fire Drills

- (1) 15R4 launching procedures
- (2) Radio & Communication Familiarization
- (3) PPE inspection
- c) Daily Staff Trainings
  - (1) Paid Staff continue daily trainings on firefighting, rescue EMS and area familiarization
  - (2) B-Shift Throckmorton 15R4 Launch procedures
- d) Individual Trainings
  - (1) N. Ferrari 1-1 rescue training & rescue cache review w/ Rick Wonneberger
  - (2) D. Esparza completed taking Marin SAR First Responder Course
  - (3) N. Kenig & R. O'Boyle currently taking COM First Responder Course
  - (4) C. Medley-Pole progressing well in Paramedic Internship
  - (5) C. Crosby & J. Peri at FDAC leadership Symposium
  - (6) C. Crosby Grant Trainings
- C. EMS (Emergency Medical Services)
  - 1. EMS training 10/19 on Neonate patients and CRS pediatric straps.
  - 2. Training with B. Peterson, EMS specialist. 2 hours with crews and seasonals.
  - 3. 97 coming to an end for the season. Sunday the 30th, the last day.
  - 4. Working with Collage of Marin and S. Marcotte at Bolinas Fire to have an EMR class for credit.
  - 5. Placed a big order from Bound Tree, including some new arm slings.
  - 6. Still waiting for the MERIT BLS bag to coincide with MCFD bags.
  - 7. November training is CPR month. We will be renewing AHA CPR skills.
- D. Stinson Beach Disaster Corps
  - 1. A regular radio drill was held on October 5. 47 of 52 members checked in for the drill
  - 2. We are working with Richard Dillman of KWMMR to resolve ongoing communication problems in Seadrift. A test will be conducted next week on Oct 27, and a possible second base station installed if the test is successful.
  - 3. The Stinson Beach School has been provided with a radio and will be included on disaster alerts and information by radio going forward.
- E. Water Safety
  - 1. A Water Rescue Drill was held on October 7th.
  - 2. Throckmorton came down to get familiar with our equipment.
  - 3. Life guards are done for the season at the of the month. SBF will be the first responders.
- F. Maintenance
  - 1. Engine 880 has a battery issue that we are working around by starting the rig daily.
- G. Standing Committees
  - 1. Personnel Committee (R. Guidi, J. Walsh)
    - a) The Personnel Committee will submit a proposal at the next meeting regarding notices to be given by employees to the Board and others when they will be away from the Department.
  - 2. Facilities Committee (R. Guidi, K. Foote)

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3. Budget Committee (J. Walsh, K. Foote)
  4. MWPA Board (M. White, J. Peri)
    - a) MWPA had its monthly meeting last Thursday, November 20th.
    - b) Executive Officer Mark Brown reported that the fire season has been calm for Marin and we've been very lucky.
    - c) One more chipper day scheduled for the week of November 7. Recommendation is to have piles out first thing on Monday morning.
    - d) Since the Governor will end the Emergency Covid protocols, remote meetings will probably end in March.
    - e) Marin biomass study is a 2 year old ongoing program to create ecologically sound practices on how Marin County can eliminate greenhouse gasses with the vast amounts of vegetation being removed from homes in the County.
    - f) The West Marin evacuation route is proceeding.
    - g) The greater Ross Valley shaded fuel break is complete. 38 miles, 200 miles wide.
    - h) MWPA D-Space - Inspections continue in the Patios and Seadrift. Hill, Highlands and Panoramic completed by county Inspectors
    - i) MWPA D-Space - Chipper Days Fire Safe Marin additional Chipper Day for Stinson Beach Week of 11/7
    - j) Discount permits for vegetation Stinson Beach & Bolinas Resource and Recovery site are available year round
    - k) MWPA Core project
      - (1) High-low evacuation siren installation
      - (2) E881 & 831 have siren installed
      - (3) E880, WT890, and A91 are on the calendar for upgrades.
      - (4) Evacuation Route Vegetation Clearance
      - (5) In progress - awaiting closure of the appeal window
    - l) MWPA Local projects
      - (1) MWPA Highlands Project
      - (2) In progress - Scheduling a meeting
      - (3) NOAA Weather Radio purchase
      - (4) Soft disbursement of NOAA weather radios to SBDC personnel, awaiting feedback for troubleshooting prep.
    - m) Mowing completed in the Hill and Highlands
    - n) FY 21/22 financial audit submitted to MWPA & Citizens
  5. MERA Board (J. Peri, R. Guidi alternate)
- H. Ad-hoc Committees
1. Motel Committee (J. Ritchie, J. Walsh)
    - a) Contractor did a big clean up on the lot. Ran a magnet and cleared away other items that were discarded on the lot
    - b) May want to replace the wire fence with one that is nicer looking and more secure. This item would be unbudgeted.
  2. Parking and Traffic Committee (J. Walsh, M. White)
    - a) The committee will continue to work with M. Matthews of the Stinson Beach Village Association and also the Bolinas Fire Protection District to formulate proposals for improvement.
  3. Marin Clean Energy (T. Bisson)

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- a) Updated MCE contracts are in legal review. Hoping to have this completed by the end this week.
    - b) Bright side: Project getting better (less expensive) as time goes on
  - 4. Strategic Plan Committee (M.White, J.Ritchie)
    - a) Meeting being planned for next week
  - 5. Bylaws Committee
    - a) Approval of two updated sections of the SBFPD Board Bylaws\*
      - (1) (Section 216.5 #3) to move the Board Officer terms from two years to one year
        - (a) Discussion was had. Some Board members thought 2 years allowed the President to provide continuity on issues, develop skills, and connect with residents and Board of Supervisors. The pitch for 1 year was made by the current President who found the workload to be significant.
        - (b) It was decided that the Bylaws will remain as currently written (2 years) as it states that a decision to elect new officers can be made by the board if an issue arises or if an officer decides to resign early.
      - (2) (Section 216.2 #6) to specify the transition day (the first Friday in December) for outgoing and incoming Directors.
        - (a) Agreed to make this change.
        - (b) Revised bylaws will be presented to the Board before issuing the revised policy.

VII. UNFINISHED BUSINESS

VIII. NEW BUSINESS

A. First Reading of SBFPD Fire Ordinance 2022-1\*

- 1. A summary was provided for review in this meeting and will also be posted in the Pt. Reyes Light.
- 2. The Marin County 2022 Fire Code, as well as the complete language of the proposed 2022 ordinance for the Stinson Beach Fire Protection District (2022-1) are available for public review. These documents are located in the office of the Fire Chief at Firehouse One, 3410 Shoreline Ave, Stinson Beach.

B. [Resolution 2022-14\\*](#)

- 1. Authorizing the continuation of remote teleconference meetings for the legislative bodies of SBFPD, pursuant to Brown Act Provisions
  - a) R. Guidi made a motion to approve. J. Ritchie seconded the motion

C. Election of Board Officers\*

- 1. President - Marcus nominated. Nomination accepted.
- 2. Vice President - Rob nominated. Nomination accepted.

IX. ANNOUNCEMENTS

X. DATE/TIME OF NEXT MEETING

- A. November 28, 2022. 5PM

XI. MEETING ADJOURNMENT

- A. J. Walsh made a motion to adjourn the meeting at 5:56 PM. M. White seconded the motion.

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